



## **TERNA ENGINEERING COLLEGE, NERUL**

## Attention First Year Engineering Students

Congratulations for getting allotment in **Terna Engineering College!!**

Students are advised to follow below mentioned procedure to report to the institute for admission.

- a) Refer & read this document completely.
- b) Keep all required documents ready, as mentioned herein.
- c) **It is mandatory to register Online for Mumbai University eligibility while taking admission. Please complete Pre-Admission Online registration process on <http://mum.digitaluniversity.ac> You need to carry a printout of registration for reporting.**
- d) Do report to institute before last date of prescribed date and time (Given by DTE) **working hours of college: 10:00 hrs to 17:00 hrs.**
- e) When you visit the college, Inquire with reception counter for queries.
- f) Get college application form & Token no. **"Application Desk" (at cost)**. Fill the entire form neatly, Get the application form for Eligibility certificate by paying **Rs.320/-** (Only for Non HSC boards like CBSE/ICSE etc.) This is required to apply to University. **(First Floor Room No. 119 Desk No. 1)**
- g) Document verification **(First Floor Room No. 114 Desk No. 2)**
- h) Student & Parents need to meet authorities for **allocation of Division (First Floor Room No. 115 Desk No. 3)**.
- i) Filled application Form with attested copies of documents and originals needs to be submitted to **the Admission Desk in Seminar Hall (First Floor Room No.119 Desk No. 4)**, Submit Application of Eligibility also. Students' data will be entered in the college ERP software. You will be given Admission Number/Roll No./Division.
- j) Those students (belonging to reserve category) who will be taking benefit of Government Scholarships/Freeship need to collect Scholarship details from **Scholarship/Freeship Desk in Seminar Hall (First Floor Room No.119 Desk No. 5)**.
- k) Pay the Fees at **Accounts Desk in Seminar Hall (First Floor Room No.119 Desk No. 6)**.
- l) Online, reporting on DTE site is must, **DTE Reporting Desk in Seminar Hall (First Floor Room No.119 Desk No. 7)** will help for that purpose.
- m) Students also need to submit online Anti-ragging affidavit (**3<sup>rd</sup> Floor Room No.303 Desk No. 8**) (<http://www.amanmovement.org>).
- n) Classes commence from **1<sup>st</sup> August 2018**.

o) Parents and Students shall be informed regarding schedule of **Orientation Program**.

Do regularly visit on College website [www.terna.org](http://www.terna.org) for updates.

**Thanks & enjoy at Terna**

**All the Best!!**



Principal

Terna Engineering College

**Note:**

- 1) College is **providing application form** for provisional eligibility certificate for admission of CBSE/ICSE/GOI/J&K candidates, admission to FE 2018-19 will be **PROVISIONAL** for these students until the college receives their Provisional Eligibility Certificates from University of Mumbai.
- 2) **SC/VJNT/SBC/OBC category** students have to **fill Online e-Scholarship/Freeship form** failing which they have to **PAY FULL FEES** to the college.

**ANS/FE-ADM-2018-19/CAP Round**

