TERNA ENGINEERING COLLEGE, NERUL, NAVI MUMBAI

Date: 03/01/2023

ACADEMIC CALENDAR – FIRST HALF 2023

DEPARTMENT OF ARTIFICIAL INTELLIGENCE & DATA SCIENCE

Activity Plan (UG IV)

Sr. No.	Date	Activity	Dept.	Responsibility	Remarks
PRE-COMMENCEMENT ACTIVITIES					
A	05-01-2023	Display of Timetable	All	HOD/APCs Time Table In-charge	On Website, Class, Lab & master Time table
B	06-01-2023	Submission and display of approved teaching plans/Display of Assignments, Experiment List in ERP	All	All Faculties, Lab in Charges, Jr Programmer	HODs would verify and see their display on the ERP / website / Noticeboard
COMMENCEMENT OF TERM (SEMESTER IV) 09-01-2023					
Week-1	09-01-2023 to 13-01-2023	1. HoD's Address to Students 2. Undertaking from students to be taken 3. INSTRUCTIONAL DAYs 4. Mentor list is to be prepared and circulated.	All depts.	HOD/ PACs/ CAs	Undertaking for Attendance from students has to be collected
	13-01-2023	R&D Team meeting/ R&D activity/Review of Research Incubation Program activities	All depts	Dean, R&D, R&D committee, HODs	
Week-2	16-01-2023 to 20-01-2023	INSTRUCTIONAL DAYs	All depts.	All Staff	

	18-01-2023 and 19-01-2023	Mini Project topic finalization	All depts.	Mini Project coordinator, All Staff, HoD	
	20-01-2023	Mentor Meeting – 1	All depts.	All staff	The report of meetings needs to be kept ready.
Week-3	23-01-2023 to 25-01-2023 and 27-01-2023	INSTRUCTIONAL DAYs	All depts.	All Staff	
	26-01-2023	**Republic Day**			
Week-4	30-01-2023 to 03-02-2023	INSTRUCTIONAL DAYs	All depts.	All Staff	
	01-02-2023	Defaulter's List-1 (Period 09-01-2023 to 31-01-2023)	All depts.	HODs/PACs/Class Advisors	
	01-02-2023 and 02-02-2023	Mini Project Review I	All depts.	Mini Project coordinator, All Staff, HoD	
Week-5	06-02-2023 to 10-02-2023	INSTRUCTIONAL DAYs	All depts.	All Staff	
		IQAC Internal Audit	All depts.	IQAC Dean, IQAC coordinators	
		Online Feedback – 1	All departments	ERP coordinator/HODs/PACs/CAs	
	09-02-2023	Monthly review meeting of academic activities	All depts.	Principal, Dean Academics, Dean IQAC, HODs	
	10-02-2023	R&D Team meeting/ R&D activity/Review of Research Incubation Program activities	All depts	Dean, R&D, R&D committee, HODs	Review of the consultancy projects and research progress
Week-6	13-02-2023 to 17-02-2023	INSTRUCTIONAL DAYs	All dept.	All Staff	
		Mentor Meeting-2	All depts.	All staff	The report of meetings needs to be kept ready.
		Sports team formation – Department level	All depts.	Sports/TPL Coordinator and Team	

		Submission of IAT -1 Paper	All dept.	All Staff/PACs/HODs	
	17-02-2023	Infrastructure Feedback	All depts.	All Staff	
	18-02-2023	**Mahashivratri**			
	19-02-2023	**Chhatrapati Shivaji Maharaj Jayanti**			
Week-7	20-02-2023 to 21-02-2023	INSTRUCTIONAL DAYS	All dept.	All Staff	
	22-02-2023 to 24-02-2023	Internal Assessment Test – I (IAT 1)	All depts.	All Staff, PACs, HODs	
Week-8	27-02-2023 to 03-03-2023	INSTRUCTIONAL DAYs	All depts.	All Staff	
		National Science Day-28th February	All depts	Technical program in charge & Students Council	Separate program schedule needs to be prepared
	01-03-2023	Defaulter's List-2 (Period 09-01-2023 to 28-02-2023)	All depts.	HODs/PACs/Class Advisors	
	03-03-2023	Industrial Visit	All depts.	HODs/PACs/Class Advisors	
	27-02-2023 to 10-03-2023	Remedial Classes	All depts.	All Staff	
Week-9	06-03-2023, 08-03-2023, 09-03-2023 and 10-03-2023	Instructional Days	All depts.	All Staff	
	07-03-2023	**Holi**			
	08-03-2023	International Women's Day	All depts.	Women development Cell	
	10-03-2023	R&D Team meeting/ R&D activity/Review of Research activities	All depts	Dean, R&D, R&D committee, HODs	Review of research progress
		Parent Teacher Interaction meeting	All Dept	All Staff/CAs/PACs/HODs	
Week	13-03-2023 to 17-03-2023	Instructional Days	All depts.	All Staff	

10	14-03-2023	Expert Talk / Seminar	All Depts.	All Staff	
Week-11	17-03-2023 to 20-03-2023	SPORTEC			
	20-03-2023 to 21-03-2023	AVALON - Technical Festival			
	23-03-2023 to 25-03-2023	RESONANCE - Cultural festival			
	22-03-2023	**Gudi Padawa**			
Week-12	27-03-2023 to 29-03-2023 and to 31-03-2023	Instructional Days	All depts.	All Staff, PACs, HODs	
	27-03-2023 and 29-03-2023	Mini Project Review II	All depts.	Mini Project coordinator, All Staff, HoD	
	30-03-2023	**Ramnavami**			
Week-13	03-04-2023 and 05-04-2023 and 06-04-2023	INSTRUCTIONAL DAYs	All depts.	All Staff/APCs/HODs	
		Mentor Meeting-3	All depts.	All staff	The report of meetings needs to be kept ready.
	04-04-2023	**Mahavir Jayanti**			
	07-04-2023	**Good Friday**			
Week-14	10-04-2023 to 13-04-2023	Instructional Days	All depts.	All Staff, PACs, HODs	
		Online Feedback – 2	All depts.	ERP coordinator, HODs, PACs, Class Advisors	
		Choice program specific Elective subjects TE for sem V	All depts.	Class advisors, HODs, Dean Academics	
		Submission of IAT- 2 Paper	All dept.	All Staff/PACs/HODs	
		Submission of Project Reports and certification	All depts.	All HOD's, PACs, Class Advisors	
	14-04-2023	**Dr Babasaheb Ambedkar Jayanti**			
Week-	17-04-2023 to	Internal Assessment Test II	All depts..	All Staff, PACs, HODs	

15	19-04-2023				
	21-04-2023	Final Defaulter's List (Period 09-01-2023 to 21-04-2023)	All depts.	HODs/PACs/Class Advisors	
	20-04-2023 to 21-04-2023	Final Certification and Submission of Term Work Display of viva schedule	All depts.	HODs/PACs/Class Advisors/All staff	
		Course End Survey, Graduate Exit Survey	All depts.	HODs/PACs/Class Advisors	
		Finalization of program specific Elective subjects TE for sem V	All depts	EPIC Coordinator, All Staff, PACs, HODs	
		Manpower requirement for next semester	All depts.	HODs,HR	
	21-04-2023	Submission of load distribution of SH2023	All depts	HODs	

END OF THE TERM 22-04-2023

	23-04-2023 to 29-04-2023	Conduction of Oral/Practical exam (SE)	All Dept.	All Staff/PACs/HODs	
		World Intellectual Property Day	All depts	Incharge IIC, HoDs, PACs, All staff	
	01-05-2023	**Maharashtra Din**			
	05-05-2023	**Buddha Purnima**			
	11-05-2023	National Technology Day	All depts	Incharge IIC, HoDs, PACs, All staff	
	10-05-2023 to 06-06-2023	Audit by Internal Quality Assurance Cell (IQAC)	All depts	Dean, IQAC, HODs, All staff	
	10-05-2023 to 23-05-2023	Theory Examination (SE- Sem IV)	All Dept.	All staff	
	22-05-2023 to 03-06-2023	Theory Examination (SE - Sem III)	All Dept.	All staff	
	08-05-2023 to 20-05-2023	Theory Examination (SE/TE/BE- Sem IV/VI/VIII)	All Dept.	All staff	
	24-05-2023 to 06-06-2023	Theory Examination (SE/TE/BE- Sem III/V/VII)	All Dept.	All staff	

	05-06-2023	World Environment Day	All depts	Incharge IIC, HoDs, PACs, All staff	
	01-06-2023 to 30-06-2023	Academic Advisory committee Meeting	HOD's	HOD's	PO/PSO attainment of 2021-22 is to be presented and discussed in meeting
	12-06-2023 to 30-06-2023	Summer Training Program – All students	All depts	Training Coordinator, TPO, III Coordinator, HODs	
	28-06-2023	**Bakri Id**			
		EQUINOX - 8th International Conference on Engineering Confluence 2023	All depts.	Equinox convener and coordinators	Separate program schedule needs to be prepared

Prof. Saylee Narkhede   Dr. Sandeep B. Raskar   Dr. L. K Ragha

Academic Program Coordinator   Head, AI & DS   Principal