

TERNA ENGINEERING COLLEGE, NERUL, NAVI MUMBAI

Date: 06/07/2023

C. No: TEC-23-24

ACADEMIC CALENDAR - Second Half of 2023

DEPARTMENT OF ARTIFICIAL INTELLIGENCE & DATA SCIENCE

Activity Plan (UG III/V)

Sr. No.	Date	Activity	Dept.	Responsibility	Remarks
Pre-Commencement Activities					
A	07-07-2023	Display of Timetable	All	HOD/APCs Time Table In-charge	On Website, Class, Lab & master Time table
B	07-07-2023	Submission and display of teaching plans/ Assignments, Experiment List in ERP	All	All Faculties, Lab in Charges, Jr. Programmer	HODs would verify and see their display on the ERP/website/Noticebo ard
Commencement of Term (Semester V) 10-07-2023					
Wee k-1	10-07-2023	1. HOD's Address to students-Information about department facilities and policies 2. Orientation for SE and TE 3. Undertaking from Students to be taken 4. INSTRUCTIONAL DAY	All depts.	HOD/ APC/ Class Advisor	Undertaking for Attendance
	11-07-2023 to 14-07-2023	INSTRUCTIONAL DAYS	All depts.	All Staff	
Commencement of Term (Semester III) 17-07-2023					
Wee k-2	17-07-2023 to 21-07-2023	INSTRUCTIONAL DAYS	All depts.	All Staff	

		Mentor Meeting-1 Mentor list is to be prepared and circulated. The report of Mentor meetings needs to be kept ready.	All depts.	All Staff	
		Mini Projects Topic Finalization	All depts	Project coordinators / Project guides /APCs/HoDs	Rubrics for finalization of project topics need to be specified. Faculties' areas of interests should be considered.
Wee k-3	24-07-2023 to 28-07-2023	INSTRUCTIONAL DAYs	All depts.	Dean IQAC, HODs, All Staff	
		EXPECTED Audit (1) by Internal Quality Assurance Cell (IQAC)			
	29-07-2023	MUHARRAM	All depts.	All Staff	
Wee k-4	31-07-2023 to 04-08-2023	INSTRUCTIONAL DAYs	All depts.	All Staff	
	01-08-2023	Defaulter's List-1(Period 10/07/2023 to 31/07/2023) Action Taken for defaulter students.	All depts.	All Staff/APCs/Class Advisor/HODs	
Wee k-5	07-08-2023 to 11-08-2023	INSTRUCTIONAL DAYs Monthly review meeting of academic activities	All depts.	All Staff/APCs/HODs	
Wee k-6	14-08-2023	INSTRUCTIONAL DAY	All depts.	All Staff	
	15-08-2023	INDEPENDENCE DAY	All dept.	All Staff	
	16-08-2023	PARSI NEW YEAR	All dept.	All Staff	
	17-08-2023 to 18-08-2023	INSTRUCTIONAL DAYs	All dept.	All Staff	
	17-08-2023 to 19-08-2023	Mentor Meeting-2 The report of Mentor meetings needs to be kept ready.	All depts.	All Staff	
Wee k-7	21-08-2023 to 25-08-2023	INSTRUCTIONAL DAYs (SE and TE)	All dept.	All Staff/APCs/HODs	
		C.R Nomination/Election	All depts.	All Staff	
		Submission of Internal Assessment Test Paper-1 SE and TE	All dept.	All Staff	
		MINI PROJECT REVIEW 1	All depts.	Project coordinators / Project guides /APCs/HoDs	
	25-08-2023	Students Council Formation	All depts. Higher Education Cell	All Staff, I/C Higher education cell	

Wee k-8	28-08-2023 to 29-08-2023	Internal Assessment Test 1 (SE and TE) (IAT 1)	All depts.	All Staff, Exam Incharges	
	30-08-2023 to 01-09-2023	Internal Assessment Test 1 (SE and TE) (IAT 1)			
	01-09-2023	Defaulter's List-2(Period 10/07/2023 to 31/08/2023) Action Taken for defaulter students.	All depts.	All Staff/APCs/Class Advisor/HODs	
Wee k-9	04-09-2023 to 06-09-2023, 08-09-2023	INSTRUCTIONAL DAYS Monthly review meeting of academic activities	All depts.	All Staff/APCs/HODs	
	04-09-2023	Result declaration of IAT-1 SE and TE	All depts.	All Staff/APCs/HODs	
		Expert Talk / Seminar/ Workshop/ Competitions	All depts.	All Staff/CSI, ISTE, etc. coordinators/HODs	
	05-09-2023	TEACHER'S DAY	All depts.	All Staff	
	07-09-2023	GOPALKALA - DAHIHANDI	All depts.	All Staff	
	05-09-2023 to 08-09-2023	Remedial Classes Identification of Weak and Bright Students. Actions to be taken for performance improvement of Weak students.	All depts.	All Staff	
Wee k-10	11-09-2023 to 15-09-2023	INSTRUCTIONAL DAYS	All depts.	All Staff/APCs/HODs	
	15-09-2023	ENGINEER'S DAY ENGINEER'S DAY CELEBRATION (in dept.)	All depts.	All Staff/ Class Advisor/ HODs	
Wee k-11	18-09-2023	INSTRUCTIONAL DAY	All depts.	All Staff/APCs/HODs	
	19-09-2023 to 23-09-2023	GANESH CHATURTHI MID SEM BREAK	All depts.	All Staff	
Wee k-12	25-09-2023 to 27-09-2023, 29-09-2023	INSTRUCTIONAL DAYS Industrial Visits	All depts.	All Staff/APCs/HODs	
		Orientation on Institute level and program specific Elective subjects TE for Sem VI	All depts.	APCs/HODs	
	28-09-2023	ANANT CHATURDASHI & ID-E-MILAD	All depts.	All Staff	
Wee k-13	02-10-2023	MAHATMA GANDHI JAYANTI	All depts.	All Staff	
	03-10-2023 to 06-10-2023	INSTRUCTIONAL DAYS Monthly review meeting of academic activities	All depts.	All Staff/APCs/HODs	Review of the progress of project
		Mentor Meeting-3 The report of Mentor meetings needs to be kept ready.			

	03-10-2023	Defaulters list-3 (Period 10/07/2023 to 30/09/2023) Action Taken for defaulter students.	All depts.	All Staff/APCs/Class Advisor/HODs	
	04-10-2023	Expert Talk / Seminar/ Workshop/ Competitions	All depts.	All Staff/CSI, ISTE, etc. coordinators/HODs	
	03-10-2023 to 07-10-2023	FEEDBACK ON ACADEMIC PERFORMANCE	ALL dept./HOD's/Cl ass Advisors	Online Feedback	
Wee k-14	09-10-2023 to 13-10-2023	INSTRUCTIONAL DAYs (SE and TE)	All depts.	All Staff/APCs/HODs	
		Finalization of Institute level and program specific Elective subjects TE for Sem VI			
		MINI PROJECT REVIEW 2			
Wee k-15	16-10-2023 to 19-10-2023	INSTRUCTIONAL DAYs (SE and TE)			
		Course End Survey			
	20-10-2023	Internal Assessment Test (IAT) – 2 SE and TE	All depts.	All Staff/APCs/HODs	
Wee k 16	23-10-2023, 25-10-2023	Internal Assessment Test (IAT) – 2 SE and TE	All depts.	All Staff/APCs/HODs	
	24-10-2023	DASARA	All depts.	All Staff	
	26-10-2023 to 27-10-2023	INSTRUCTIONAL DAYs (SE and TE) Defaulters list-4 (Period 10/07/2023 to 27/10/2023) Action Taken for defaulter students.	All depts.	All Staff/APCs/Class Advisor/HODs	
			Term work submission	All depts.	All Staff/APCs/HODs
Semester Ends (SE and TE)					
		Conducting Oral/Practical Examination SE and TE	All depts.	All HOD's	
	12-11-2023	DIWALI LAXMI POOJAN	All depts.	All Staff	
	14-11-2023	DIWALI BALIPRATIPADA	All depts.	All Staff	
	15-11-2023	BHAUBEEJ	All depts.	All Staff	
	27-11-2023	GURU NANAK JAYANTI	All Dept.	All Staff	
		Audit (2) by Internal Quality Assurance Cell (IQAC)	All depts.	Dean IQAC, HODs, All staff	
		Commencement of Theory Exam SE and TE Sem III and Sem V	All depts.	Exam In charge/All staff	
		Commencement of Theory Exam SE and TE Sem IV and Sem VI	All depts.	Exam In charge/All staff	
		Commencement of New Term	All depts.	All staff	

Prof. Vishal Gotarane
Academic Program Coordinator

Dr. Sandeep B. Raskar
Head, AI & DS

Dr. L. K Ragha
Principal