

Design Department
Activity plan for SEM-I (First Year B. Design (Design)) –Year: 2023-24

Month	Date	Activity	Responsibility		
AUG.	04/08/2023	Time Table for students to be Displayed.	Time Table In-charge		
	04/08/2023	FE ROLL NUMBER LIST	All Staff		
	07/08/2023	Submission and display of approved teaching plans/Display of Assignments, Experiment List on Notice Board in Each Laboratory	All Subject Teachers		
	07/08/2023	Commencement of Term <i>Address of Head of Department to the student with faculty introduction. Theory and Lab period as per time table.</i>			
	15/08/2023	Holiday –Independence day	All Student		
	16/08/2023	Parasi New Year day			
	22/08/2023	Orientation program of FE	Dr.Gitanjali		
	22/08/2023 to 25/08/2023O	F.E.INDUCTION PROGRAM (3-Days)	Dr. Gitanjali		
	25/08/2023	IQAC AUDIT (Start sem-1)			
	28/08/2023	Display Final roll number/ divisions	HOD / Class Advisor		
	28/08/2023 to 01/09/2023	MENTOR METING 1	All Mentors		
	28/08/2023 to 31/08/2023	C.R. Nomination/Election	Class Advisor		
	28/08/2023	Field Visit - I	Class Advisor		
	31/08/2023	Expert Lecture Series-I	Guest faculty		
SEP	04/09/2023 TO 08/09/2023	Offline Feedback	Sys. Admin/HOD,APC		
	15/09/23	Display of Defaulter list-1 (Period 07/08/23 – 14/09/2023)	All Staff/ Class Advisor		
	19/09/2023 to 24/09/2023	Ganpati Festival	All students & staff		
	25/10/2023	Field Visit - II	Class Advisor		
	28/09/2023	Aanat Chaturdashi/Eid –A-Milad	All students & staff		
	29/09/2023	Submission of IAT-I Question Papers	Exam Coordinator		
	29/09/2023	Expert Lecture Series-II	Guest -Faculty		
OCT	04/10/2023 to 06/10/2023	IAT – I	Exam Coordinator		
	TIME				
	10.00 am to 11.00 am		12.00pm to 01.00pm		
	Day / Date	Div	Subject	Div	Subject
	Wed. 04/10/2023	A	Communication Skills	A	Fundamentals of Design - I
	Thu. 05/10/2023	A	Materials & Processes in Design- I	A	History of Art, Design & Technology
	Fri. 06/10/2023	A	Digital Methods - I	A	
	12/10/2023	Result Declaration of IAT –I			Exam Coordinator
	13/10/2023	PTM (Friday Time 3.00 pm to 4.00 pm)			Class Advisor

	16/10/2023	Display of Defaulter list-II (Period 15/09/23 – 13/10/2023)			All students & staff
	16/10/23 to 20/10/2023	Remedial Classes for Poor performer in IAT-1			All Subject Teachers
	24/10/2023	HOLIDAY Dasara			All students & staff
	25/10/2023 TO 27/10/2023	MENTOR MEETNG 2			Class Advisor
	30/10/2023	Field Visit - III			Class Advisor
	30/10/2023 TO 03/11/2023	Online Feedback 2 & Departmental monitoring			Dept. Monitors
	03/11/2023	IAT- II: QUESTION PAPER SUBMISSION.			ALL STAFF
Nov.	20/11/2023 to 22/11/2023	IAT- II			Exam Coordinator
		IAT – II (UNIVERSITY)			HOD / Exam Coordinator
	TIME	10.00 am to 11.00 am		12.00 pm to 01.00 pm	
	Day/Date	DIV	SUBJECT	DIV	SUBJECT
	Mon. 20/11/2023	A	Communication Skills	A	Fundamentals of Design - I
	Tue. 21/11/2023	A	Materials & Processes in Design- I	A	History of Art, Design & Technology
	Wed. 22/11/2023	A	Digital Methods - I	A	
	20/11/2023	Final Defaulter List with Detention (Period 07-08-23 To.-20-11-23)			Class Advisors
	14/11/23	Dipavali padava			
	20/11/2023	IQAC End Sem. AUDIT			ALL STAFF
	17/11/2023	Result declaration of IAT - II			Exam Coordinator
	27/11/2023	Gurunanak Jayanti			All students & staff
28/11/23 to 30/11/23	Final certification and Submission of term work			All Subject teachers	
30/11/23	END OF TERM			All	
DEC.	01/12/23 to 09/12/23	Conduction of Oral & practical Examination			All Subject In charges
	13/12/23 to 22/12/2023	Commencement of Theory Examination SEM-I Exam			All Students
	25/12/23	HOLIDAY – CHRISTMAS			All
	08/01/2024	Commencement of Sem-II			

(Prof. Sumit L. Shinde)
A.P.C.

(Dr. Sachin K. Kamble)
HOD

(Dr. L. K. Ragha)
Principal