

Design Department
Activity plan for SEM-I (First Year)
AY-2024-25

Month	Date	Activity	Responsibility
AUG.	26/08/2024	Time Table for students to be Displayed.	Time Table In- charge
	29/08/2024	FE ROLL NUMBER LIST	All Staff
	29/08/2024	Submission and display of approved teaching plans/Display of Assignments, Experiment List on Notice Board in Each Laboratory	All Subject Teachers
	30/08/2024	Commencement of Term <i>Address of Head of Department to the student with faculty introduction. Theory and Lab period as per time table.</i>	
	30/08/2024	Orientation program of FE	Dr.Gitanjali
	30/08/2024	Display Final roll number/ divisions	HOD
SEP	07/09/2024 to 11/09/2024	Ganpati Festival mid sem break	All students& staff
	09/09/2024 to 13/09/2024	C.R. Nomination/Election	Class Advisor
	16/09/2024	ID-Milad	All students& staff
	23/09/2024 to 25/09/2024	MENTOR METING 1	Ms. Sampada Pujare
	26/09/2024	Field Visit - 1	Visit Coordinator
	27/09/2024	IQAC AUDIT (Start sem-1)	IQAC Team
	29/09/2024	Expert Lecture Series-1	Guest -Faculty
OCT	02/10/2024	MAHATMA GANDHI JAYANTI	All students& staff
	04/10/2024	Expert Lecture Series-1	Guest faculty
	04/10/24	Display of Defaulter list-1 (Period 02/09/24 – 30/09/2024)	Class Advisor
	07/10/2024 TO 11/10/2024	Offline Feedback	Sys. Admin/HOD,APC
	11/10/2024	Submission of IAT-I Question Papers	Sub-Cord.
	12/10/2024	HOLIDAY DASARA	All students& staff
	16/10/2024 to 18/10/2024	IAT– I	Exam In charge
	Wed. 16/10/ 2024	Comm. Skills	FOD - I
	Thu. 17/10/2024	DM - I	MPD - I
	Fri. 18/10/2024	HADT	
	24/10/2024	Result declaration of IAT - 1	Subject Teachers
	24/10/2024	Field Visit - 2	Visit Coordinator
	25/10/2024	PTM (Friday Time 3.00 pm to 4.00 pm)	Class Advisor
	28/10/24 to 31/10/2024	Remedial Classes for Poor performer in IAT-1	All Subject Teachers
28/10/2024 TO 31/10/2024	MENTOR MEETNG 2	Ms. Sampada Pujare	
NOV	01/11/2024	DIWALI LAXMIPUJAN	
	02/11/2024	DIWALI BALIPRATIPADA	
	04/11/2024	Display of Defaulter list-II (Period 01/10/24 – 31/10/2024)	Class Advisor
	08/11/2024	Expert Lecture Series-2	Guest faculty

	15/11/2024	Gurunanak Jayanti		All students& staff
	20/11/2024	Field Visit - 3		Visit Coordinator
	28/11/2024	One Day Workshop		Mr. S. B. Ningule
	29/11/2024	IAT 2 QUESTION PAPER SUBMISSION.		ALL STAFF
DEC	02/12/2024 to 04/12/2024	IAT- II		Exam In charge
	Mon. 02/12/2024	Comm. Skills	FOD - I	
	Tue. 03/12/2024	DM - I	MPD - I	
	Wed. 04/12/2024	HADT		
	04/12/2024	Final Defaulter List with Detention (Period 04-11-24 To.- 29-11-24)		All Class Advisors
	06/12/2024	IQAC End Sem. AUDIT		ALL STAFF
	05/12/2024	Result declaration of IAT - 2		All Subject teachers
	05/12/24 to 06/12/24	Final certification and Submission of term work		All Subject teachers
	07/12/24	END OF TERM		All
	09/12/24 to 14/12/24	Conduction of Oral & practical Examination		All Subject In charges
	17/12/24 to 28/12/2024	Commencement of Theory Examination SEM-I Exam		All Students
25/12/24	HOLIDAY – CHRISTMAS		All	
JAN 25	06/01/2025	Commencement of Sem-II		

(Mr. S. B. Ningule)
A.P.C.

(Dr. S. K. Kamble)
HOD

(Dr. L. K. Ragma)
Principal