

TERNA ENGINEERING COLLEGE

(NAAC Accredited, Approved by AICTE & Affiliated to University of Mumbai)

Plot No. 12, Sector 22, Opposite Railway Station, Nerul(W), Navi Mumbai- 400706. Ph. +91 22 61115444, Fax No.+91 22 61115400

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Date: 25/08/2025

Ref. No.: TEC/Off/2025-26/ 298

OFFICE ORDER**Sub: - Constitution of Faculty / Staff / Students/ Grievance Redressal Committee and appointment of Ombudsman**

The Principal, Terna Engineering College hereby constitutes the Faculty / Staff / Students Grievance Redressal Committee in order to redress individual as well as collective grievances of the faculty / staff / students of the institute with the members as follows.

- | | | |
|---------------------------|---|-----------|
| 1. Dr. C.M.Choudhari | - | Chairman |
| HOD, Mech. | | |
| 2. Prof. R.D.Patane, | - | Member |
| HOD, GE | | |
| 3. Dr. Varsha Bodade | - | Member |
| Professor, Elec. | | |
| 4. Mr. Manoj Kokate | - | Member |
| Management Coordinator, | | |
| TEC | | |
| 5. Master. Deepraj Shinde | - | Member |
| Student (Comp),TEC | | |
| 6. Miss. Tanisha Bhalerao | - | Member |
| Student (Comp),TEC | | |
| and | | |
| 1. Dr. C.M.Choudhari | - | Ombudsman |
| HOD, Mech. | | |

Based on a written request, the committee may, at its discretion, invite the aggrieved faculty / staff/ students for a personal hearing. The above Redressal Committee may hold its meeting from time to time as may be necessary. All the representations received by the end of previous month shall be deliberated upon its meetings. The Committee shall give its recommendations in the grievances referred to it within three months time.

All aggrieved students, their parents & others may thenceforth approach to the Grievance Redressal committee of the Institution in the first instance; and if they are not satisfied with the decision of the Committee, they may send their appeals to the "OMBUDSMAN" directly. The 'OMBUDSMAN' shall exercise its powers to hear those grievances and ensure its disposal within one month of the receipt of the appeal.

To: - All members Identified above
Cc: - For Standard circulations



Deven Shah
Dr. Deven Shah

Principal
PRINCIPAL

TERNA ENGINEERING COLLEGE
NERUL NAVI MUMBAI - 400 706.